

**ARDENT COMMUNITY TRUST OF PA  
Trust Disbursement Request Form**

<b>Beneficiary Name</b>		<b>Beneficiary Acct #</b>	
<b>Print Name of Person Making Request on behalf of the beneficiary/ Relationship:</b>			

<b>TOTAL OF REQUEST</b>
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Invoice / Check copy attached

<b>If Payment is approved, whom should the check be made payable to, and where should it be sent.</b>	
<b>Payable To</b>	
<b>Payment Mailed To:</b>	

<b>Describe the purpose of the request and how this purchase will help the beneficiary</b>	
<b>Signature of the Person making the request</b>	<b>Date</b>

<b>OFFICE USE ONLY – PLEASE DO NOT WRITE BELOW THIS AREA</b>			
<b>Check Memo:</b>			
<b>DISBURSEMENT ALLOCATION AND AMOUNT</b>			
<b>Bene Monthly Allotment</b>		<b>Trustee Fees - Other</b>	
<b>Trust Accountant Fees**</b>		<b>Trust Federal Taxes**</b>	
<b>Trust Investment Mgt Fees</b>		<b>Trust Property Taxes*</b>	
<b>Trust Legal Fees</b>		<b>Trust State Taxes**</b>	
<b>Trustee Fees - Initial</b>		<b>Other</b>	
<b>*Only for fixed assets owned by the trust, ** Only for fees/taxes incurred by the trust</b>			
<b>REQUEST STATUS:</b>			
<b>Need More Info:</b>		<b>Rejected:</b>	
<b>Approved by TA: (up to 2,500)</b>	<b>Dir. Approval: (2,501 - 5,000)</b>	<b>Board Approval: (over 5,000)</b>	